



CIT BOARD

Charter

Dream it. Learn it. Do it.

Canberra Institute
of Technology



CIT BOARD CHARTER (November 2023)

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INTRODUCTION

Governance of territory authorities is regulated by the *Financial Management Act 1991* (FMA) and many such elements of the operation of a governing board established under territory legislation are provided for in the FMA. Appropriate references to the FMA requirements are outlined in this Charter.

The Canberra Institute of Technology is a territory authority established under the

3. Board Membership

Sections 10 and 11 of the [CIT Act](#) and Part 9 of the [FMA](#) prescribe the requirements for appointment to the Board. The provisions of Part 9 of the [FMA](#) also cover a broad range of other matters relevant to being a member of the Board including, but not limited to:

- the functions of Chair, Deputy Chair and CEO;
- the ending of Board member appointments
- protection of Board members from liability; and
- indemnification and exemption of Board members.

In addition to the CEO, a staff representative and a student representative, the Board includes Members with expertise and knowledge in the following areas:

- industry, business and finance;
- vocational education and training;
- education pedagogy;
- social policy issues;
- governance;
- infrastructure.

The Board oversees the Company CIT Solutions and selected Board members will serve on the Board of CIT Solutions and members are appointed by the Board.

3.1 Role of the Chair

The Chair is responsible for:

- managing the affairs of the Board;
- ensuring, as far as practicable, that there is a good working relationship between the governing board and management of the authority;
- ensuring the responsible Minister is kept informed about the operations of the authority.

3.2 Role of the Deputy Chair

The Deputy Chair is responsible for exercising the functions of the Chair if the Chair is absent or cannot exercise their functions.

3.3 Role of the CEO

The CEO is responsible for:

- ensuring, as far as practicable, that the authority's statement of intent is implemented effectively and efficiently;
- managing the day-to-day operations of the authority in accordance with any relevant government policies and policies set by the Board and each legal requirement that applies to the CIT
- regularly advising the Board about the operation and financial performance of the CIT
- immediately advising the Board about significant events (as defined in the FMA)

4.2 Code of conduct

Board members who are employed under ~~the *Public Sector Management Act 1997*~~ (PSM Act) are subject to the provisions of Section 9 of ~~the *PSM Act*~~ the 'ACTPS Code of Ethics'. Other Board members have agreed on

