

Introduction

These instructions are designed to step you through the process of setting up your CIT Microsoft 365 account.

1. Receive Email

Once you have enrolled in a subject at CIT you will receive an email to the email account you entered into Self-Service (Banner). The email will ask you to set a new password.

2. Click on Link

Click on the 'go to' link, you will be directed to a Microsoft 'get back into your account' page.

Your email is pre-

