

## QT Board Communique Meeting 01/2020 –17 February 2020

This document is a public summary of matters considered by the CIT Board. It is not intended to be a detailed set of minutes and does not cover all matters considered by the Board.

### Opening / Administration

The Chair provided an acknowledgement of country, welcomed David Slaney, (recently appointed CITSA Chair and student member) and updated members on the process underway for finalising new Board member appointments.

### Current VET environment

The CEO provided an update on the recently released Report of Government Services (RoGS) report; the draft COAG VET Reform Roadmap, and staff wellbeing issues including coronavirus information; ACT VET funding landscape issues; and that Ms Cheryl Steff has been appointed as Senior Director HR.

### Campus Renewal

Members were provided with an update on the Woden campus and that Major Projects Canberra have engaged consultants with VET education experience, nationally and internationally, to consider the design of the campus and how to ensure spaces are digitally enabled, connected and collaborative. The business case is now being prepared for Government consideration in 2020.

### Finance and Budget matters

Members were provided with an update on finance and budget matters including likely end of 2019 results. The Board noted with appreciation the efforts of staff working collaboratively on CIT's ongoing financial sustainability, in particular finance staff and Directors and Heads of Department.

The Board also considered the draft CIT Statement of Intent-2020 and the associated accountability indicators.

### CIT Board Strategic Planning Workshop

Members discussed preparations for the workshop being held in April and provided input to planning for the day.

### Staff Survey Results

The Senior Director, Human Resources provided information on the survey results and next steps including providing opportunities for staff to discuss the results and themes that emerged within their teams.

### CIT Solutions Board Update

The Chair welcomed and introduced Ms Catherine Ng, the new General Manager CIT Solutions to the Board. The CEO outlined that the executives of CIT and CIT Solutions will meet shortly to discuss strategies for working together in 2020.

### CIT Audit Committee Report

The Board was updated on the Audit Committee's work and the process for finalising the 2019 financial statements.

### Annual WHS Report

Members considered the 2019 Work Health Safety Report as part of their due diligence requirements as officers under Work Health Safety legislation.